

WELBORNE CHRISTIAN PRESCHOOL

2018-2019 CONTRACT

920 Maybeury Drive

Richmond, VA 23229

Phone: (804)741-8771 www.welbornechurch.org

Email: preschool@welbornechurch.org

Registration Form and Non-Refundable Registration Fee should be included with this form

1. I hereby enroll my child, _____, in Welborne Christian Preschool for the 2018-2019 school year and agree to pay WCP tuition in 10 monthly installments, tri-annually, or in one annual amount with the first payment due **August 1, 2018**. After the 5th day of the month, tuition will be considered late with a \$15 charge, and after the 15th of the month, there will be a \$30 late charge.
2. I understand that if the first month's tuition is not paid by **August 1, 2018**, my child may lose his or her spot in WCP for the year.
3. I agree to provide Welborne Christian Preschool with current immunization records, original birth certificate and full completed information form before my child's class begins.
4. Welborne Christian Preschool agrees to notify me whenever my child becomes ill, and I will arrange to have my child picked up as soon as possible, if so requested by the school.
5. I agree to inform the school within 24-hours or the next business day after my child or any member of my immediate household has developed a reportable communicable disease which must be reported to the school immediately.
6. If it is necessary for you to withdraw your child from school during the year, you must give at least 30 days written notice. Release from the contract will be given only at the discretion of the Preschool Board. Tuition paid will not be refunded. Any tuition
7. I give my permission for my child to be included in evaluations and pictures connected with the program.
8. Prior to the beginning of the school year, notification of withdrawal must be received in writing no later than June 30, 2017.
9. I agree to pay the appropriate tuition according to the fee schedule I have elected below:
 ___ Option A: One payment due **August 1, 2018**
 ___ Option B: Three payments due **August 1, 2018, October 1, 2018, and February 1, 2019**
 ___ Option C: Monthly payments, **August 1, 2018 – April 1, 2019**

Print Parent or Guardian Name

Date

Parent or Guardian Signature

Date

Director of Welborne Christian Preschool Signature

Date

(2% discount
 if paid in full by
 August 1, 2018)

<input checked="" type="checkbox"/>	Class	Annual Tuition	Tri-Annual Tuition	Monthly Tuition
	Mother's Morning Out (Co-op) - (Mondays or Fridays)	\$506	\$169	\$51
	2-Day, 2 Yr. Old (either T/TH or W/F)	\$1,786	\$595	\$179
	2-Day, 3 Yr. Old	\$1,610	\$537	\$161
	3-Day, 3 Yr. Old	\$2,217	\$739	\$222
	3-Day, 4 Yr. Old	\$2,217	\$739	\$222
	4-Day Pre-K or JK	\$2,816	\$939	\$282
	Fantastic Fridays (For 3's, 4's, Pre-k or JK)	\$775	Semester 1 - \$315 Semester 2 - \$460	Semester 1 - \$63 *(5 payments Aug-Dec) Semester 2 - \$92 *(5 payments Jan-May)

FOR OFFICE USE ONLY:

Registration Fee – Date Received: ___/___/___ **Check #:** _____ **\$ Amount** _____